



## LOGGERHEADS PARISH COUNCIL

Loggerheads Community Fire Station  
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### MINUTES OF MEETING HELD REMOTELY ON MONDAY 17<sup>th</sup> AUGUST 2020 AT 7PM

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**PRESENT:** J Hodgkins (Chair)

D Coulson	S Fox
M Lee	P Chamberlain
B Dickson	J Friend
P Henshaw	J Vallings
D Butterworth	E Martin
A Swetman	H Roberts
R Claydon	D Swan
G Sedgley	

B/C/Cllr P Northcott, B/Cllr B Panter, 2 residents as prospective councillors.

#### **PUBLIC QUESTION TIME**

There were no members of the public in attendance.

#### **17/08/1 APOLOGIES**

L Gibson, R Salmons

#### **17/08/2 DECLARATIONS OF PECUNIARY INTEREST**

None

#### **17/08/3 PLANNING**

(i) The meeting considered the following applications and commented as noted:

**Application No:** 20/00545/COUNOT **Applicant:** Mr & Mrs Lovatt **Application:** Prior approval to Change the use of 3 no. agricultural buildings to provide 3 no. dwellings (Class Q) **Location:** Norton Forge Farm, Forge Lane, Norton-in-Hales.

Loggerheads Parish Council OBJECTs to this application on following grounds:

1.The proposal does not comply with Policy LNPG1 of the Loggerheads Neighbourhood Plan, namely it is outside the village envelope of Loggerheads, it is

not a replacement dwelling and bigger than limited infill, and is more than an isolated home in the countryside

#### LNPG1: New Housing Growth

New housing development will be supported within the village envelope of Loggerheads village as defined in this Neighbourhood Plan.

Outside of the village envelope, housing development will be supported where:

- It is a replacement dwelling, or limited infill housing, or within a built frontage of existing dwellings; and
- It will reflect the character of surrounding dwellings and will not lead to significant loss of garden space; and
- It will not cause significant harm to residential amenity; or
- It is a new isolated home in the countryside that meets the special circumstances described in paragraph 55 of the Framework.

2. The site is close to the Devil's Ring & Finger, an English Heritage site reminiscent of the Neolithic period. Policy LNPP2: Local Character & Heritage of Loggerheads Neighbourhood Plan applies. "New development must complement and reinforce the local character of the area and non-designated heritage, including conserving buildings and their setting and comprising high-quality, site-specific design. A balanced judgement will be required having regard to the scale of any harm or loss to a non-designated heritage asset and the significance of the heritage asset. Potential non-designated heritage of particular sensitivity is listed in the Loggerheads Heritage book."

3. Access is considered to be problematic for additional vehicles resulting from this proposal accessing the B road via an unadopted lane with few passing points. Two properties already use this lane for access, adding 3 more is unsustainable. Access to Forge Lane from Main road is a sharp right hand turn from the Market Drayton side of the junction and this is a safety issue for additional users.

4. Parking near the access particularly at school times will be problematic for all road users.

**Application No:** 20/00271/PLD **Applicant:** Mr & Mrs Connor **Application:** Rear single storey orangery extension **Location:** The Red Wood, Pinewood Drive, Loggerheads

NO OBJECTION

**Application No:** 20/00553/FUL **Applicant:** Mr Andrew Glassey & Mr Mitchell Glassey **Application:** Demolition of existing dwelling and outbuildings and construction of replacement dwelling **Location:** Shetland Rise, Top Rock Road, Ashley

NO OBJECTION

**Application No:** 20/00567/FUL **Applicant:** Dr D Tonge **Application:** One and a half storey side extension and external improvements to existing property **Location:** Fortunes, Chapel Lane, Hook Gate

NO OBJECTION

**Application No:** 20/00578/FUL **Applicant:** C Hodges, Avocet Roofing & Building  
**Application:** Rear two and single storey extension, external alterations to openings, internal alterations **Location:** 42 Church Road, Ashley

NO OBJECTION

(ii) The meeting noted the following applications had been permitted by NuLBC:

**Application No:** 20/00083/FUL **Applicant:** Yardley Cross **Application:** Erection of 3 dwelling houses on site of existing 2 no. Green & Acorn Bungalows (resubmission of 19/00063/FUL) **Location:** Green Bungalow & Acorns Bungalow, Newcastle Road, Loggerheads

**Application No:** 20/00379/FUL **Applicant:** DFH Property Developments Ltd  
**Application:** Application to vary condition 1 of planning application 16/00231/REM to reposition building within the site (Replace approved plan 2077/6 with 2077/6a)  
**Location:** Lee Croft, Pinetrees Lane, Ashley

(iii) The meeting noted the following application had been refused by NuLBC:

**Application No:** 20/00474/FUL **Applicant:** Mr T & Mrs C Beddow **Application:** First floor rear balcony **Location:** 47 Mucklestone Wood Lane, Loggerheads

(iv) The meeting considered the Planning Committee report for the following application:

**Application No:** 20/00158/REM **Applicant:** Plant Developments Ltd **Application:** Construction of 44 bungalows **Location:** Land off Eccleshall Road, Loggerheads

A resident has written to Borough Councillors and Officers pointing out the disregard for National Planning Guidance on a buffer zone close to Ancient Woodland on this development at 5 metres instead of 15 metres and the potential illegality of this planning permission and has reported the matter to the Secretary of State. The matter is due to be considered at the Planning Committee meeting on 18<sup>th</sup> August at which Cllr Panter has asked to be allowed to speak.

#### **17/08/4 MINUTES OF PREVIOUS MEETING**

The meeting resolved that the Minutes of the meeting held on Monday 20<sup>th</sup> July 2020 be adopted and on the proposal of Cllr Coulson and seconded by Cllr Fox that the Chair be authorised to sign them as a correct record of proceedings.

#### **17/08/5 MATTERS ARISING FROM THE MINUTES**

The meeting was updated that following intervention from C/Cllr Paul Northcott the Staffordshire Health Scrutiny Committee will review the position regarding the First Responders in November.

#### **17/08/6 REPORTS**

6.1 County Councillor's Report – C/Cllr Northcott reported Staffordshire County Council had met. There have been 382 pot holes repaired with 223 new reports received. The Outbreak Team responded to the flare up of Covid-19 in Stone and this has brought good practice learnings for the future. Plans are in place to get children back to school next month with all stakeholders pro-active in drawing up

plans including travel and making sure that no children are disadvantaged. The Health Scrutiny Committee will review the position surrounding the First Responders in November and C/Cllr Northcott will monitor this closely. Some residents will have received a Covid-19 impact survey and he would encourage completion. New Health Protection Regulations have been brought in which are available to local councils in the event of a spike in Covid-19 infections to close a range of businesses if need be. This would be a last resort and reviewed every 7 days. A revised bus timetable is on the website including the 164. Funding to support community volunteers remains available and please encourage applications. The library is being assessed for possible opening at the end of September subject to Covid-19 regulations

6.2 Borough Councillors' Reports – B/Cllr Panter reported attending a number of meetings including the Audit and Standards Committee, Heritage Working Group and visiting the IT Department and the Rycroft Development. Planning Committee is meeting tomorrow with the Eccleshall Road and Blackbrook developments on the agenda. The waste food disposal service is back to operating weekly. There have been 3913 Covid-19 cases in Staffordshire with 1533 in Stoke-on-Trent.

B/Cllr Northcott reported NuLBC is due to meet in mid-September in the J2 dance studio to comply with social distancing measures. Planning Committee meets tomorrow remotely and he will be supporting resident's objections in respect of the proposed Eccleshall Road development regarding the buffer and including the reduction in the number of bungalows contrary to the Neighbourhood Plan.

## 17/08/7 FINANCIAL MATTERS

### (i) ACCOUNTS FOR APPROVAL

On the proposal of Cllr Swetman, seconded by Cllr Hodgkins, the meeting resolved that the following invoices be paid:

Date	Details	Amount	Approved
15/07/2020	Carrera Website Hosting – July 2020	£52.00	BACS
25/08/2020	K Watkins Clerk Salary August 2020	£1,128.36	BACS
25/08/2020	K Watkins – expenses August 2020	£4.50	BACS
02/08/2020	R Latham – July 2020	£142.24	BACS
31/07/2020	P Martin – play area inspection July 2020	£220.00	BACS
16/08/2020	BT – Phone/Internet	£59.99	DD
31/08/2020	Perennial Landscapes Ltd – parish maintenance – August 2020	£646.28	BACS
03/08/2020	Wood for bus shelter	£102.21	Card
03/08/2020	Bark for Almington & Knighton	£162.30	Card

### (ii) INCOME AND EXPENDITURE ACCOUNT

An up-dated income and expenditure account for the month ending 31<sup>st</sup> July 2020 was noted and the meeting was updated a statement reconciliation had been undertaken by Cllr Gibson from March to date with no issues identified.

### (iii) INCOME

Receipts of £500.00 as part of VAT claim for October to March 2020; Came & Company credit for minibus insurance £45.98; LeasePlan credit for part of July for bus return £423.17; Heritage Books £10 were noted.

**(iv) AUDIT – EXTERNAL AUDIT 19/20 & OPTIONS FOR INTERNAL AUDIT FOR 2020/21**

The meeting was updated that the external auditor had given an unqualified opinion following the external audit. The internal auditor has now retired and a new one will need to be found ahead of next year's audit. Whitmore Parish Council had written to suggest the option of checking each other's accounts and the meeting resolved to review next year to see if a new auditor can be found or whether to make a reciprocal arrangement with Whitmore Parish Council.

**(v) WEBSITE ACCESSIBILITY**

The meeting considered the recommendation of the Finance Committee with regard to the accessibility statement that is required for the website from September and on the proposal of Cllr Swetman and seconded by Cllr Vallings resolved to accept the statement.

**(vi) PLAY AREAS**

The meeting considered the recommendation of the Finance Committee with regard to the requirement for bark at all 4 play areas. Almington and Knighton have been refreshed at a cost of £162.30 and on the proposal of Cllr Coulson and seconded by Cllr Henshaw the meeting resolved to replenish the bark at Bell Orchard and Tadgedale at a cost estimated at £600.00. The wood to repair the back of the bus shelter at Knighton and wooden posts at Bell Orchard had been purchased at a cost of £102.01 including VAT. The annual inspection of the 4 play areas is due at a cost of £68.50 per play area plus VAT and on the proposal of Cllr Swetman and seconded by Cllr Hodgkins the meeting resolved to proceed.

**(vii) BIN REPLACEMENT PROGRAMME**

The meeting considered the recommendation of the Finance Committee with regard to further replacement of old and worn rubbish/poo bins in the parish following a quote from NuLBC of £420.00 for 2 bins. On the proposal of Cllr Swetman and seconded by Cllr Hodgkins the meeting resolved to replace 4 rubbish/poo bins at a total cost of £840.00.

**(viii) TELEPHONE BOX LOGGERHEADS**

The meeting considered the recommendation of the Finance Committee with regard to the opportunity to adopt the telephone box in Loggerheads for £1.00. The phone is currently operative with 3 broken glass panels and is in need of painting. On the proposal of Cllr Coulson and seconded by Cllr Roberts the meeting resolved to ask BT to repair the phone box and to reconsider if BT do not take any action.

**(ix) OPEN SPACE - UPDATE ON BURNTWOOD FOOTBALL FIELD, TINKERS LANE & BENNION WAY**

The meeting was updated the application for a loan of £30,000.00 for the provision of facilities at the Burntwood had been approved and the work to install electricity, water and the other facilities has been commissioned and payment will be made on completion. The Clerk has provided more information to Land Registry regarding the Burntwood Residents Community Association and expects this issue to be resolved shortly. Tinkers Lane is overgrown and a quote is being sought to clear as per the job in March this year at a cost of £370.00 and on the proposal of Cllr Coulson and

seconded by Cllr Roberts the meeting resolved to proceed if the quote is £370.00 or less as recommended by the Finance Committee. Bennion Way footpath needs cutting back again and Cllrs Claydon, Coulson and Butterworth will take this forward.

**(x) DOUGLAS MACMILLAN HOSPICE REQUEST FOR DONATION**

The meeting considered the recommendation of the Finance Committee with regard to the request from Douglas Macmillan Hospice for a donation and on the proposal of Cllr Vallings and seconded by Cllr Hodgkins the meeting resolved to donate £100.00.

**(xi) NEWSLETTER**

The meeting considered the recommendation of the Finance Committee with regard to production of the next newsletter which was due in August. The last newsletter in May was delivered electronically via the website, Facebook and the schools. In light of the ongoing Covid-19 pandemic, and on the proposal of Cllr Swetman and seconded by Cllr Coulson, the meeting resolved to publish a September edition electronically and to only revert to paper distribution when circumstances allow.

**(xii) KNIGHTON VILLAGE HALL**

The opportunity to make an application to register the Knighton Village Hall as an Asset of Community Value to safeguard the Village Hall and its surrounds and accesses and for the record to provide some protection to the Village Hall for the community was discussed.

The meeting was updated that a strip of land adjacent to Knighton Village Hall which historically has been the old Estate farm and community access used to access both the fields at the back of Knighton Village Hall, and the rear of Knighton Village Hall and the Knighton Village water pump, has been blocked off. There is some doubt as to the ownership of this land which is currently up for sale as part of the adjacent plot.

On the proposal of Cllr Vallings and seconded by Cllr Sedgley the meeting resolved to apply to register Knighton Village Hall as an Asset of Community Value. There was one abstention.

**17/08/8 UPDATE FROM OUTSIDE BODIES**

The Clerk updated the meeting that the LAP had met on 6<sup>th</sup> August and discussed residents concern that speeding through the parishes is faster since lockdown. The LAP action plan is being reviewed and the issue will be highlighted again in the next newsletter. Cllr Chamberlain reported seeing a police officer monitoring speed at the Hugo Meynell School. Cllr Coulson reported Speedwatch volunteers gave 150 hours of their time last year at 10 sites around the parish and more support is always needed and welcome; anyone interested please contact the Clerk who will arrange training.

**17/08/9 CORRESPONDENCE**

A summary of correspondence received at the Parish Council office between 20<sup>th</sup> July 2020 and 17<sup>th</sup> August 2020 was noted including: request for bark at the swing at Tadgedale; grass cutting at Knighton; a thank you card from the Lord Lieutenant of Staffordshire for those who stepped up though the Covid-19 pandemic and this will

be shared with local shops and groups who supported the community; a lack of progress by Staffordshire County Council on considering Definitive Map Modification applications, with 134 directions from the Secretary of State and 15 determined in 2019.

**17/08/10 MATTERS REQUIRING ATTENTION WITHIN THE PARISH**

The following matters were considered: a drop in water pressure in the last 3 weeks in Ashley around the Charnes Road, Church Road and Sovereign Lane area. Residents can report directly to Severn Trent Water who will require a post code, this can be done by telephone or online via their website. The need for community charging points for electric cars will be fed back to the County Council by Cllr Northcott and NuLBC is looking at how charging points can be standardised if they can be included on new planning applications.

**17/08/11 DATE OF NEXT MEETINGS**

Finance Committee Monday 14<sup>th</sup> September 2pm.  
Full Council Monday 21<sup>st</sup> September 7pm.

Meeting closed at 8.45pm.

Signed:..... **CHAIR**