



LOGGERHEADS PARISH COUNCIL

Loggerheads Community Fire Station
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Monday 11th November 2019 at 1500

At Loggerheads Fire Station

PERSONNEL COMMITTEE MINUTES

PRESENT: Cllr B Hodgkins (Chair), A Swetman, R Salmon, J Vallings

APOLOGIES: Cllrs L Gibson, E Martin, G Sedgley

1. CLERK'S OBJECTIVES FOR 2018/19

The Clerk summarised what work she had done to achieve the objectives that had been set for the Clerk for 2018/19. The meeting agreed that all objectives had been met and complimented the Clerk on her achievements this year and thanked her for her work ethic of above and beyond what is required.

2. OBJECTIVES FOR CLERK FOR 2019/20

The meeting considered the proposed new objectives for the Clerk for 2019/20 which included planning application for Burntwood, road safety and organisation of commemoration event. The meeting agreed that these objectives were appropriate but added an objective to monitor the currency of the Neighbourhood Plan. A discussion about communication between the Parish Council and the public resulted in an agreement that this was a matter to be led by the Communications Working group and this would be discussed at the next full Council meeting.

3. REMUNERATION FOR 2020

The Clerk requested that the support she has received for agenda and minute preparation continue and that her contracted hours be reduced from 100 to 80 a month to reflect the end of the Neighbourhood Plan work. The meeting considered that there is a growing amount of work with a growing population in the parish and that the Clerk will continue to work more than her allocated hours. It was agreed that the contracted hours should remain at 100 per month and that the Clerk and Assistant Clerk provide good value for money.

The meeting agreed to propose the following to the full Council:

1. For the Clerk to move one increment on the pay scale from pay point 15 £22,401 fte to pay point 16 £23,369 (hourly rate from £11.67 to £11.91) from 1 November 2019.
2. To continue with the hours worked at 100 a month.

- 3. For the Assistant Clerk to continue and to increase the hourly rate from £9.77 to £9.96 from 1 April 2019 and to £10.16 from 1 April 2020.

4. ANY OTHER BUSINESS

Cllr Swetman proposed a note of thanks be sent to Rebecca for all her hard work and the Chair agreed to send a note.

Meeting closed at 1545 hours

Signed by Chair: