



## LOGGERHEADS PARISH COUNCIL

Loggerheads Community Fire Station  
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Thursday 22<sup>nd</sup> November 2018 at 1900

At Ashley Methodist Church

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# PERSONNEL COMMITTEE MINUTES

**PRESENT:** Cllr B Hodgkins, E Martin, A Swetman (Chair), S Fox

**APOLOGIES:** Cllrs L Gibson , G Sedgley, J Vallings

**1. CLERK'S OBJECTIVES FOR 2017/18**

The Clerk summarised what work she had done to achieve the objectives that had been set for the Clerk for 2017/18. The meeting agreed that all objectives had been met and thanked the Clerk for her commitment to the Neighbourhood Plan.

**2. OBJECTIVES FOR CLERK FOR 2018/19**

The meeting considered the proposed new objectives for the Clerk for 2018/19 which included further work on the Neighbourhood Plan, management of work of parish council at same time as Plan and review of complaints procedure. The meeting agreed that the objectives were appropriate and added a further objective to review and update the Neighbourhood Plan.

**3. REMUNERATION FOR 2019**

The meeting agreed to propose the following to the full Council:

1. To move two increments on the pay scale from pay point 22 (£21,074 full time equivalent) to pay point 24 £22,401 fte (hourly rate from £10.953 to £11.643)
2. To continue with the hours worked at 100 a month.
3. A one-off ex gratia payment of £1,000 in recognition of Neighbourhood Plan progress to referendum.

**4. ANY OTHER BUSINESS**

The Clerk requested that the support she has received for agenda and minute preparation continue. This was agreed. It was also agreed to propose an increase in the hourly rate from £9.19 to £9.52.

Meeting closed at 1940 hours

Signed by Chair: A. Swetman.....