



LOGGERHEADS PARISH COUNCIL

Loggerheads Community Fire Station, Market Drayton Road, Loggerheads,
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MINUTES OF FINANCE COMMITTEE MEETING

Monday 7th December 2020 at 2pm held remotely

PRESENT:

M Lee (Chair), A Swetman, H Roberts, D Swan, J Vallings, D Coulson, B Dickson, S Fox.

07/12/1 APOLOGIES:

L Gibson, R Salmons, J Hodgkins

PLANNING

(i) The meeting considered the following application and noted as follows:-

Application No: 20/00926/FUL **Applicant:** Mr L Clarke **Application:** Single storey front and two storey side extensions including link to existing garage **Location:** 121 Dale Cottage, The Dale, Ashley

NO OBJECTION

FINANCE

07/12/2 MINUTES OF THE PREVIOUS MEETING (9TH NOVEMBER 2020)

On the proposal of Cllr Coulson and seconded by Cllr Swetman the meeting resolved that the minutes of the meeting held on 9th November had been approved and were duly signed by Cllr Lee as a correct record of proceedings.

07/12/3 INVOICES AND PAYMENTS FOR CONSIDERATION

On the proposal of Cllr Roberts and seconded by Cllr Swan the meeting resolved to recommend payment of the following invoices to full Council:

Date	Details	Amount	Approved
15/12/2020	Carrera Website Hosting – Nov 2020	£52.00	BACS
24/12/2020	K Watkins Clerk Salary December 2020	£1,151.84	BACS
24/12/2020	K Watkins – expenses Dec 2020	£5.90	BACS
17/11/2020	Post Office – stamps	£4.82	Card
30/11/2020	R Latham – Nov 2020	£125.28	BACS
30/11/2020	P Martin – play area inspection Nov 2020	£206.67	BACS
16/12/2020	BT – Phone/Internet Dec 2020	£59.99	DD
25/11/2020	Mazars LLP – external audit 19/20	£360.00	BACS
28/11/2020	Autela Payroll Service Ltd – payroll July-Nov 20	£80.40	BACS
05/12/2020	A M Sheard - Walks lectern refurb	£180.00	BACS

07/12/4 INCOME AND EXPENDITURE ACCOUNT

An up-dated income and expenditure account for the month ending 30th November 2020 was noted. The meeting noted the final payment in respect of the minibus remains outstanding and the Clerk continues to chase this.

07/12/5 SHROPSHIRE UNION CANAL SOCIETY ANNUAL SUBSCRIPTION

The meeting considered the renewal of the subscription for 2020/21 for £25.00 and on the proposal of Cllr Vallings and seconded by Cllr Roberts resolved to recommend to full Council.

07/12/6 LIGHTS FOR MEMORIAL AREA

The meeting considered purchasing lights to decorate the poles at the memorial area for Christmas to complement those donated by The Befrienders to decorate the tree and on the proposal of Cllr Swetman and seconded by Cllr Roberts resolved to recommend to full Council at a cost of less than £50.00.

07/12/7 PARISH MAINTENANCE

The meeting considered the quotation to cut holly at Heath Grove which is awaited and laurel at the allotments in the sum of £350.00 and on the proposal of Cllr Swetman and seconded by Cllr Fox resolved to recommend to full Council up to a total cost of £500.00.

07/12/8 PERSONNEL COMMITTEE

The meeting considered the budgetary implications of the Personnel Committee for pay of Clerk and Assistant Clerk from November 2020 and on the proposal of Cllr Coulson and seconded by Cllr Swetman resolved to recommend to full Council.

07/12/9 LV1 - NEXT STEPS

The meeting considered the next steps regarding the land at Market Drayton Road. The site LV1 can only be accessed via the adjoining site which is owned by NuLBC and earmarked for development of 65 houses with £372K in section 106 monies being payable. Without access taking a lease over LV1 for 99 years at a cost of £1.00 is worthless. If access can be resolved and subject to the conditions of the lease, as yet unknown, albeit with a caveat that development would be expected within a specific timeframe or the lease would be void and the land would return to NuLBC. Cllr Vallings proposed that no action is taken at this time. This was not supported. On the proposal of Cllr Coulson and seconded by Cllr Swetman the meeting resolved to recommend full Council seek further information from NuLBC via Cllr Northcott in the first instance in respect of access via the development site and the section 106 monies. Cllr Vallings abstained.

07/12/10 BUDGET 2021/22

The meeting considered possible expenditure for inclusion in the budget for 2021/22. The Chair suggested as a principle not to budget in excess of the income and reserves should be about 50% of the precept. Reserves are for special projects as opposed to running costs and it is expected that reserves will need to be utilised to cover running costs in February and March 2021 for the first time in at least 6 years. The base budget requirement for next year would be similar to this year excluding contingency, minibus and Speed Indicator Device. The Clerk reported a need for a replacement laptop for her use. Cllr Vallings outlined a possible section 137 application from Knighton Village Hall for £12,000 to deal with the condensation and install heating. This would account for 80% of the current budgeted amount of £15,000. Quotes are still awaited and the Hall is unlikely to be in a position to commence work in this financial year.

The Section 137 budget has not been fully utilised in recent years however one option could be to consider an increase to £17,000 to ensure funds are available to support a range of community groups throughout 2021/22. Loan repayments and running costs of the changing rooms at football field at the Burntwood need to be budgeted for 2021/22 as does the income for rental. The rental for the allotments would be considered next year. The Chair of the Finance Committee and the Clerk will prepare a draft budget for consideration to be discussed at Finance Committee in January.

07/12/11 CORRESPONDENCE AND CLERK'S REPORT

The meeting was updated: an email from a representative of the Henry Angell-James Memorial Trust offering grants to provide defibrillators to areas where there are none. There are currently 2 in Ashley and 3 in Loggerheads. Defibrillators have ongoing costs for batteries and pads and need to be connected to power. The Clerk will write to the Trustees of Knighton Village Hall and Hales Club to ask if they would be interested in the Parish Council pursuing a grant application for a defibrillator on the external wall of either hall.

07/12/12 DATE OF NEXT MEETING

Monday 11th January 2021

Meeting closed at 3:15pm

Signed:.....CHAIR