



## LOGGERHEADS PARISH COUNCIL

Loggerheads Community Fire Station, Market Drayton Road, Loggerheads,  
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### MINUTES OF FINANCE COMMITTEE MEETING

Monday 8<sup>th</sup> February 2021 at 2pm held remotely

#### PRESENT:

M Lee (Chair), A Swetman, H Roberts, D Swan, J Vallings, D Coulson, S Fox, R Salmons.

#### 08/02/1 APOLOGIES:

L Gibson, J Hodgkins, B Dickson

#### PLANNING

(i) The meeting considered the following applications and noted as follows:-

**Application No:** 21/00056/LBC **Applicant:** Mr & Mrs Ghani **Application:** Proposed alterations/refurbishment of facade and interior of Grade II\* Listed Manor House **Location:** Oakley Hall, Oakley

NO OBJECTION

**Application No:** 21/00003/FUL **Applicant:** Mrs C Carlyle **Application:** An all-weather horse arena with a post and rail perimeter fence. **Location:** Land off Back Lane and Mucklestone Road, 60 Mucklestone Road, Winnington

NO OBJECTION subject to conditions for no lighting and for private use only.

(ii) The meeting noted the following applications had been permitted by NuLBC:

**Application No:** 20/00911/FUL **Applicant:** Mr J Edge **Application:** Change of use from farm store to workshop **Location:** Manor House Farm, Park Lane, Ashley

**Application No:** 20/01073/FUL **Applicant:** Mr J Law **Application:** Creation of two dormers to garage **Location:** 81 Church Road, Ashley

**Application No:** 20/00201/REM **Applicant:** Renew Land Limited & Keyworker Homes (Macclesfield) Limited **Application:** Approval of appearance, landscaping, scale and layout for the erection of up to 128 dwellings as approved under planning application 15/00015/OUT **Location:** Tadgedale Quarry, Mucklestone Road, Loggerheads

The meeting was updated the Planning Officer has confirmed that the conditions applied by the Planning Inspector remain in place on this application. Given the number of conditions the meeting resolved to monitor progress closely as the Parish Council will not be consulted as a

statutory consultee. On the proposal of Cllr Coulson and supported by all, the meeting resolved to recommend to full Council that when conditions are submitted to NuLBC and published on their website they will be reviewed by the Strategic Planning Group.

## **FINANCE**

### **08/02/2 MINUTES OF THE PREVIOUS MEETING (11<sup>TH</sup> JANUARY 2021)**

On the proposal of Cllr Vallings and seconded by Cllr Swan the meeting resolved that the minutes of the meeting held on 11<sup>th</sup> January had been approved and were duly signed by Cllr Lee as a correct record of proceedings.

### **08/02/3 INVOICES AND PAYMENTS FOR CONSIDERATION**

On the proposal of Cllr Swetman and seconded by Cllr Roberts the meeting resolved to recommend payment of the following invoices to full Council:

Date	Details	Amount	Approved
15/02/2021	Carrera Website Hosting – Jan 2021	£52.00	BACS
25/02/2021	K Watkins Clerk Salary Feb 2021	£1,050.00	BACS
25/02/2021	K Watkins – mileage	£4.50	BACS
30/01/2021	R Latham – Jan 2021	£122.18	BACS
30/01/2021	P Martin – play area inspection Jan 2021	£230.00	BACS
16/02/2021	BT – Phone/Internet Feb 2021	£59.99	DD
24/01/2021	Amazon – print cartridges	£39.84	Card
25/01/2021	Amazon – laminates	£20.94	Card
27/01/2021	Staffs Parish Council Association – new Cllr training	£50.00	BACS
28/01/2021	Staffs Parish Council Association – planning training	£60.00	BACS
04/02/2021	FH Martin & Co – grit bin filling	£324.00	BACS
04/02/2021	TWM Traffic Control Systems Ltd– Speed Indication Device A53	£2640.00	BACS

### **08/02/4 INCOME AND EXPENDITURE ACCOUNT**

An up-dated income and expenditure account for the month ending 31<sup>st</sup> January 2021 was noted.

### **08/02/5 SECTION 137 GRANT APPLICATION**

The meeting considered an application under S137 from Hales Club for a contribution to essential maintenance work (phase 1) and replacement of kitchen equipment at a total cost of £4280.00. On the proposal of Cllr Vallings and seconded by Cllr Salmons the meeting resolved to recommend to full Council a contribution of £3,000.00 to phase 1 of the programme of works to be used for the refurbishment of the fabric of the building and to exclude the purchase of white goods, and where possible goods to be invoiced to the Parish Council to facilitate the reclaim of VAT.

### **08/02/6 INTERNAL AUDIT for 2020/21**

The meeting was updated Staffordshire Parish Council Association had provided a list of 3 possible auditors with one from Penkridge having capacity to act at a cost of £30.00 per hour plus VAT subject to a cap of £100.00 plus mileage at 45 pence per mile. On the proposal of Cllr

Swan and seconded by Cllr Fox the meeting resolved to recommend full Council appoint as new auditor from April to undertake the internal audit for 2020/21.

**08/02/7 GRIT BIN LABELS**

The meeting considered purchasing labels for the Parish Councils grit bins to remind residents that grit is for use on public roads/paths and not private driveways at a cost of between £75.00 and £100.00. The meeting resolved this was unlikely to be a cost effective use of Parish funds and agreed not to recommend to full Council.

**08/02/8 CORRESPONDENCE AND CLERK’S REPORT**

The meeting was updated: power to the containers on the Burntwood is expected to be installed on 24<sup>th</sup>/25<sup>th</sup> February; the draft lease from NuLBC in respect of LV1 had been received and reviewed and request had been made for amendments regarding the name on the lease; the description of the use of the land; and clarification regarding access and legal costs. Highways have been requested to visit to consider access. Woore Parish Council had written to state their disappointment that Loggerheads Parish Council had not been included in consultation on Phase 2a for HS2 in respect of the volume of traffic that will be using the A51 and A53 and the Clerk will review prior to the deadline on 26<sup>th</sup> February 2021. A resident had requested information about the application to list Knighton Village Hall as an Asset of Community Value and the management of the hall. The Clerk had responded to the request. The National Association of Local Councils (NALC) had written to confirm as it stands remote meetings may become unlawful from 7<sup>th</sup> May 2021. Accordingly an agenda item will be added to full Council to consider holding the Annual Parish Meeting and the Annual Parish Council meeting (AGM) remotely before the deadline. A quote for £350.00 has been received to clear the footpath at Red Bull and on the proposal of Cllr Swetman and seconded by Cllr Coulson the meeting resolved to recommend to full Council. Pavement on the A53 is also overgrown between Birks Drive and the telephone exchange and vans are parking on the path at the construction site. The Police have visited the site and advised it is an offence to obstruct the footpath but not the road at this location. Once the building work is complete a quote will be obtained to clear this part of the pavement. In the continuing pandemic the issue of keeping in touch with other councillors and residents alike was discussed and will be referred to full Council. .

**08/02/9 DATE OF NEXT MEETING**

Monday 8<sup>th</sup> March 2021

Meeting closed at 3:10pm

**Signed:.....CHAIR**